

## **Department of Psychology – Areas of Responsibility**

Department Head – Dr. Heather Lench

- Strategic planning and development
- Appointment and supervision of associate heads, directors, staff, and committees
- Representation of department
- Development of budget and department policies

Associate Department Head – Dr. Lisa Geraci

- Development of programs and initiatives to support faculty productivity
- Coordinate functions within the department to fulfill department mission
- Supervision of lecturer appointments
- Resolution of student and faculty complaints

Associate Head of Graduate Studies – Dr. Charles Samuelson

- Quality enhancement planning for graduate programs, including assessment
- Encourage and facilitate graduate fellowship and award applications
- Oversees graduate curriculum review
- Coordinates graduate recruitment and admissions

Associate Head of Undergraduate Studies – Dr. Joshua Hicks

- Quality enhancement planning for undergraduate programs, including assessment
- Supervision of advising office
- Oversees undergraduate curriculum development, including high impact learning
- Development of opportunities for student and alumni engagement

Director of Operations – Dr. Terry Barnhardt

- Oversees facility improvement and development
- Develops annual inventory review

Director of Finances – Lorie Tubbs

- Provide leadership, planning, and oversight of department financial and business operations
- Oversees department budget allocations to align with department mission
- Supervises business and front office staff
- Advises regarding budget development and opportunities